



Selsey Town Council

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FULL COUNCIL MEETING

WEDNESDAY 12TH JUNE 2019

Members of the Full Council are hereby summoned to attend an extraordinary meeting to be held in the **Council Chamber, Selsey Town Hall Complex on Wednesday 12th June 2019 at immediately following the Planning Meeting.**

6th June 2019

Becky White
Clerk to the Council

Public Question Time

This session is held to enable the people of Selsey to raise questions and make comments regarding the Town Council. Questions not answered at the meeting will be answered in writing to the person asking the question or may appear as an agenda item at the next meeting. Members of the public are asked to restrict their questions/comments to three minutes. This session (which in accordance with Standing Orders may last up to 30 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

Public Bodies (Admissions to Meetings) Act 1960 Section 1

AGENDA

1. Apologies for Absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting.

2. To Receive Declarations of Disclosable Pecuniary Interests and Non-Pecuniary Interests from Members and Consider Any Dispensation Requests.

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Selsey Town Council Members' Code of Conduct. Any written dispensation requests received by the Clerk will also be considered.

3. To approve and sign the minutes of the Full Council meeting held 15th May 2019 as previously circulated.

Local Government Act 1972 Schedule 12, paragraph 41 (1)

4. Chairman's Announcements

5. Communications Received for Information

6. To Receive Minutes of the Undermentioned Committees and consider recommendations therein:

- a. Planning of 1st & 22nd May 2019

Local Government Act 1972 Schedule 12, paragraph 41 (1)

7. To Receive Reports from Working/Advisory Groups

- a. Finance & Administration Advisory Group of 29th May 2019



8. To Receive and Consider Reports from/about WSCC and CDC

9. To Receive and Consider Reports from/about Local Social and Sporting Organisations

10. To Receive the Internal Auditor's Report for 2019/20 and Consider Recommendations therein.
Account & Audit Regulations 2015

11. To Review and Adopt Policy Documents:

- a. Town Council General Risk Assessment
- b. Financial Risk Assessment
- c. Standing Orders
- d. Data Protection Policy
- e. Data Retention Policy
- f. Freedom of Information Policy
- g. Information Security Incident Policy
- h. IT Security Policy for Councillors
- i. IT Security Policy for Staff
- j. Privacy Notice - Staff
- k. Annual Governance Statement

Members are required to consider the policies as circulated including any amendments or revisions therein to ensure STC complies with relevant legislation including the Accounts & Audit Regulations 2015 and Data Protection Act 2018

12. To Review & Approve Financial Reports

- a. Year End Accounts for 2018/19
- b. Income & Expenditure for Ratification to 30th April 2019
- c. Bank Position at 30th April 2019
- d. Budgets at 30th April 2019

Account & Audit Regulations 2015

13. To Approve the Annual Return for Year Ending 31st March 2019

Account & Audit Regulations 2015

14. To Consider A Report Regarding the Town Hall Complex Garden & Consider Recommendations Therein

15. To Consider A Report Regarding the Sea's The Day Selsey Fisheries Project & Consider Recommendations Therein

16. To Consider Any Urgent Matters

17. To Answer Members Questions

THE COUNCIL MAY WISH TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. TO PREVENT ACCIDENTAL DISCLOSURE OF SENSITIVE PERSONAL DATA.

18. Confidential Staffing Matters

Any member of the public who would like to make comments or has views on any item on this Agenda they wish to have taken into consideration, is invited to write to the Clerk of the Town Council or contact a Town Councillor, prior to the meeting. **MEMBERS OF THE PUBLIC HAVE A RIGHT AND ARE WELCOME TO ATTEND COUNCIL AND COMMITTEE MEETINGS.**